

Millfield English Language Holiday Courses

Student Name _____

Please begin the application process by indicating the required length of stay – two, three, four or six weeks with the additional option of an Early Bird Week (1 – 8 July). Book your Early Bird Week PLUS your choice of week blocks beginning WEEK 1.

- | | |
|---|-------------|
| <input type="checkbox"/> Early Bird Week at Oxford | 12–17 years |
| <input type="checkbox"/> Early Bird Week at Downside | 12–17 years |
| <input type="checkbox"/> Early Bird Week at Millfield Prep School | 6–11 years |
| <input type="checkbox"/> Millfield School | 12–17 years |
| <input type="checkbox"/> Downside (weeks 1 – 4) | 12–17 years |
| <input type="checkbox"/> Millfield Prep School | 6–11 years |

Please note Sunday arrival/departure dates

Early Bird Week Sun 1 – Sun 8 July	WEEK 1 Sun 8 – Sun 15 July	WEEK 2 Sun 15 – Sun 22 July	WEEK 3 Sun 22 – Sun 29 July	WEEK 4 Sun 29 July – Sun 5 Aug	WEEK 5 Sun 5 – Sun 12 Aug	WEEK 6 Sun 12 – Sun 19 Aug
<div><input type="checkbox"/></div>	<div><input type="checkbox"/> 2-week block</div>		<div><input type="checkbox"/> 2-week block</div>		<div><input type="checkbox"/> 2-week block</div>	
	<div><input type="checkbox"/> 3-week block</div>			<div><input type="checkbox"/> 3-week block</div>		
	<div><input type="checkbox"/> 4-week block</div>					
			<div><input type="checkbox"/> 4-week block</div>			
	<div><input type="checkbox"/> 6-week block</div>					

In order to help with the quick processing of your application and to guarantee a place, please make sure that **all forms** have been completed and returned to the course administrators as soon as possible.

For an instant response you can complete the application form online at www.englishholidaycourses.com

Checklist of essential documents (please tick ✓ when completed)

- | | |
|---|---|
| <input type="checkbox"/> Form 1 (Enrolment Details) | <input type="checkbox"/> Form 5 (Afternoon Options Millfield) |
| <input type="checkbox"/> Form 2 (Student Information) | <input type="checkbox"/> Form 6 (Student Travel Details) |
| <input type="checkbox"/> Form 3 (Student Medical Information) | <input type="checkbox"/> Form 7 (Course Fees) |
| <input type="checkbox"/> Form 4 (Afternoon Options Downside & Millfield Prep) | |

☐ I have read, clearly understood and signed on Form 7 to accept the Terms & Conditions

Please submit this application form by one of the following methods: by email to mahc@millfieldenterprises.com or fax to +44 (0) 1458 840 584 or by post. If you require assistance completing these forms please contact the course administrators.

Millfield Holiday Courses

Millfield Enterprises Street Somerset BA16 0YD United Kingdom

T +44 (0) 1458 444112/458/319 **F** +44 (0) 1458 840 584 **E** mahc@millfieldenterprises.com

Student Information

Please complete this form in block capitals (e.g. PETER SMITH). Please print clearly in black ink.

Office use only

I.D. number _____

For Visa applications only

Passport number _____ Place of issue _____
 Date of issue _____ Expiry date _____

Student Details

Family name _____ First name(s) _____
 Nationality _____ Country of birth _____
 Gender (please tick ✓) Male ☐ Female ☐

Date of birth
 Day Month Year



If the student would prefer to share a room with a friend, state their name below

We will do our best to meet your requirements as rooms are subject to suitability and availability

Language Information

First language (mother tongue) _____
 Level of English (please tick ✓ only one) Beginner ☐ Elementary ☐ Intermediate ☐ Advanced ☐

T-Shirt Size

All students will receive a free T-shirt (please tick ✓ to indicate your size) Small ☐ Medium ☐ Large ☐

Parent/Guardian Details

Title (Mr, Mrs, Ms, other) _____ Family name _____ First name(s) _____
 Tel (home) _____ Tel (mobile) _____ Fax _____
 Address _____
 _____ Postcode _____
 Country _____ E-mail _____

General Information

Has your child attended a Millfield English Language Holiday Course previously? Yes ☐ No ☐
 How did you hear about Millfield? Friend ☐ Brochure ☐ Internet ☐ Agent ☒
 Other please state **REFERRED BY ITS GLOBAL EDUCATION LIMITED**

Student Medical Information

Office use only

Input date & initials _____

First name _____ Family name _____

(please tick ✓)

Male ☐ Female ☐ Date of birth

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

 Age _____ Nationality _____

A Nurse or an agreed member of staff is on duty throughout the course to treat your child and administer the following over-the-counter medicines: Paracetamol tablets or sugar-free suspension, Ibuprofen, cough linctus, antacid, throat lozenges, anti-histamine and travel sickness tablets.

☐ Please tick ✓ if you are not happy for this treatment to be given and explain your reason _____

Please note that all medication brought on campus must be given to the Residential Co-ordinators upon arrival.
For reasons of safety, there are strict regulations for the management of medicines. We are only able to accept responsibility for drugs licensed in the UK. Please do not send medicines with your child unless prescribed by a Doctor together with an English translation.

Has your child suffered in the past from any major illness or injury? (please tick ✓)
If yes, please give details _____ Yes ☐ No ☐

Does your child suffer from any current medical issues of which we should be aware?
If yes, please give details _____ Yes ☐ No ☐

Is your child currently taking any long-term or repeated medication?
If yes, please state the name, dosage and time for the medication to be administered. Yes ☐ No ☐

Does your child have any significant allergies or any special dietary requirements?
If yes, please give details _____ Yes ☐ No ☐

Parent/Guardian with parental authority. Please sign to confirm the information on this form is correct.

Signature _____ Print name _____ Date _____

Please provide us with an emergency contact name and number(s) where we can reach you, or a suitable alternative, for contact at any time of the day or night.

Emergency contact (name)	Relationship (e.g. parent /guardian)	Phone number (with country = area codes)

Emergency Treatment

In the event of an emergency, staff will make every reasonable effort to contact a parent or legal guardian before permitting treatment to proceed as advised by the medical authorities present.

Please inform us immediately if any of this information changes

This information will be accessed and used by staff who are responsible for looking after the welfare of your child

Senior Courses at Downside for students aged 12–17 years					
WEEK 1 Sun 8 – Sun 15 July	WEEK 2 Sun 15 – Sun 22 July	WEEK 3 Sun 22 – Sun 29 July	WEEK 4 Sun 29 July – Sun 5 Aug	WEEK 5 Sun 5 – Sun 12 Aug	WEEK 6 Sun 12 – Sun 19 Aug
Cambridge Examinations (weeks 1 to 3 only) Please note that there will be a supplementary charge of £150 for this 3-week course					
<input type="checkbox"/>					
Please choose one Cambridge Examination level only					
<input type="checkbox"/> PET <input type="checkbox"/> FCE <input type="checkbox"/> CAE Have you prepared for this examination in your own country? Yes <input type="checkbox"/> No <input type="checkbox"/>					
Academy Cooking					
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> at Millfield <input type="checkbox"/> at Millfield					
Academy Drama (weeks 1 to 4 only)					
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Academy Etiquette (weeks 1 to 4 only)					
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Academy Fashion					
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> at Millfield <input type="checkbox"/> at Millfield					
Academy Film (weeks 1 to 4 only)					
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Academy Rock (weeks 1 to 4 only)					
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Academy Swimming					
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> at Millfield <input type="checkbox"/> at Millfield					
Academy Tennis (weeks 1 to 4 only)					
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Academy Young Leaders (weeks 1 to 4 only)					
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Sports & Recreation					
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> at Millfield <input type="checkbox"/> at Millfield					

Use this section if you choose Millfield Prep School

Junior Course at Millfield Prep School for students aged 6 – 11 years					
WEEK 1 Sun 8 – Sun 15 July	WEEK 2 Sun 15 – Sun 22 July	WEEK 3 Sun 22 – Sun 29 July	WEEK 4 Sun 29 July – Sun 5 Aug	WEEK 5 Sun 5 – Sun 12 Aug	WEEK 6 Sun 12 – Sun 19 Aug
Junior Sports & Recreation					
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					

Book your Millfield English Language Holiday Courses early to avoid disappointment.

Afternoon Options

Please choose just one course per week. Please tick ✓ the following boxes.

Please note that students may combine courses, e.g. 3 weeks Football and 3 weeks Golf in the 6 week option.

Senior Courses at Millfield for students aged 12–17 years						
WEEK 1 Sun 8 – Sun 15 July	WEEK 2 Sun 15 – Sun 22 July	WEEK 3 Sun 22 – Sun 29 July	WEEK 4 Sun 29 July – Sun 5 Aug	WEEK 5 Sun 5 – Sun 12 Aug	WEEK 6 Sun 12 – Sun 19 Aug	
Cambridge Examinations (weeks 1 to 3 only) Please note that there will be a supplementary charge of £150 for this 3-week course						
<input type="checkbox"/>						
Please choose one Cambridge Examination level only						
<input type="checkbox"/> PET <input type="checkbox"/> FCE <input type="checkbox"/> CAE Have you prepared for this examination in your own country? Yes <input type="checkbox"/> No <input type="checkbox"/>						
Preparation for UK Schools						
<input type="checkbox"/>						
Academy Fine Art						
<input type="checkbox"/>						
Academy Athletics (weeks 2 & 3 only)						
<input type="checkbox"/>						
Academy Badminton (weeks 5 & 6 only)						
<input type="checkbox"/>						
Academy Basketball (week 5 only)						
<input type="checkbox"/>						
Academy Chess (weeks 1 & 2 only)						
<input type="checkbox"/>						
Academy Cooking						
<input type="checkbox"/>						
Academy Dance						
<input type="checkbox"/>						
Academy Fashion						
<input type="checkbox"/>						
Academy Fencing (weeks 4 & 5 only) Please note that there will be a supplementary charge of £50 per week in addition to course fees for Academy Fencing						
<input type="checkbox"/>						
Academy Football						
<input type="checkbox"/>						
Academy Golf Please note that there will be a supplementary charge of £50 per week in addition to course fees for Academy Golf						
<input type="checkbox"/>						
Academy Hockey (weeks 1 & 2, 5 & 6)						
<input type="checkbox"/>						
Academy Musical Theatre Please note that there will be a supplementary charge of £50 per week in addition to course fees for Academy Musical Theatre						
<input type="checkbox"/>						
Academy Riding Please note that there will be a supplementary charge of £50 per week in addition to course fees for Academy Riding						
<input type="checkbox"/>						
Academy Rugby (week 5 only)						
<input type="checkbox"/>						
Academy Squash (week 5 only)						
<input type="checkbox"/>						
Academy Swimming (weeks 4 to 6 only)						
<input type="checkbox"/>						
Academy Tennis (weeks 3 & 4 only)						
<input type="checkbox"/>						
Academy Tetrathlon (weeks 1 to 3 only)						
<input type="checkbox"/>						
Sports & Recreation						
<input type="checkbox"/>						

Student Travel Details

Please tell us your travel plans before 4 June 2012
even if you are not using the Millfield airport transfer service

Office use only

Input date & initials _____

Student Details (please tick ✓ one option only)

Student name _____ Age (at time of travel) _____

Do you require a standard airport transfer? ☐ Please complete section 1Do you require a private taxi? ☐ Please contact Tony Dubens directly to arrange times and costs then complete section 2Do you wish to make your own arrangements? ☐ Please complete section 2

Section 1

Airport Arrival (for students requiring standard airport transfers)

Please indicate with a tick ✓ the date on which you will require an arrival transfer

Early Bird Week Sunday 1 July Bristol ☐ Heathrow ☐ Gatwick ☐

 Sunday 8 July ☐ Sunday 22 July ☐ Sunday 29 July ☐ Sunday 5 August ☐

Travelling from _____ Airport

Please tick ✓ whether you will be arriving at Bristol ☐ Heathrow ☐ Gatwick ☐

Terminal no. _____ Flight no. _____ Flight arrival time _____

Airport Departure

Please indicate with a tick ✓ the date on which you will require a departure transfer

 Sunday 22 July ☐ Sunday 29 July ☐ Sunday 5 August ☐ Sunday 19 August ☐

Travelling to _____ Airport

Please tick ✓ whether you will be departing from Bristol ☐ Heathrow ☐ Gatwick ☐

Terminal no. _____ Flight no. _____ Flight departure time _____

Parent/Guardian/Agent travel contact name

Please make sure that you are contactable 24/48 hours prior to departure in case we need to reconfirm the travel plans.

Contact mobile/telephone Day _____ Evening _____

The Key Millfield Representative assigned to co-ordinate all student travel arrangements is Tony Dubens.
Contact him with any questions or urgent travel enquiries on the day:
Tony Dubens on tonydubens@gmail.com or telephone + 44 (0) 7900 555 666

- All students will be met by a Millfield representative who will be wearing a red Millfield T-shirt and carrying a 'Millfield' sign
- All students must report and introduce themselves to our representatives as soon as they land/arrive
- Please go to the Information Desk in the airport if you cannot find our representatives, or phone Tony Dubens
- Some airlines will request details of the name and address of an individual responsible for meeting the students, please give the following information: Tony Dubens, Millfield Enterprises, Millfield School, Street, Somerset BA16 0YD United Kingdom or telephone + 44 (0) 7900 555 666
- As flights land at different times, some students will inevitably have to wait with our staff for other students to arrive, please be prepared for this, but remember – we want to get all the students to Millfield as quickly as possible

Section 2 (for students arranging a taxi or other arrival/departure)

Please give us details of the student's own arrangements

Arrival at Millfield

Date _____

Arrival time _____

Name of accompanying adult _____

Departure from Millfield

Date _____

Departure time _____

Name of accompanying adult _____



Course Fees

Payment Tick ☒ **Early Bird Week PLUS your choice of week blocks** OR tick ☒ **your choice of week blocks**

Early Bird Week Oxford £1350 ☐ Downside £1025 ☐ Millfield Prep School £1025 ☐

2 weeks £2050 ☐ **3 weeks** £2950 ☐ **4 weeks** £3725 ☐ **6 weeks** £5275 ☐

Full fees will be retained if students cancel on or after 4 June 2012. Please see Terms & Conditions for full details.

For students choosing Academy Golf, Fencing, Musical Theatre or Riding, a course supplement is payable (£50 per week).

For students choosing the 3-week Cambridge Examinations course add £150.

Optional Extras please tick ☒

Week 1 Cultural London w/end £340 ☐ Week 2 Sightseeing London w/end £340 ☐ Week 3 Trinity Exam £80 ☐

Week 4 Shopping London w/end £340 ☐ Week 5 Oxford w/end £340 ☐ Week 6 Trinity Exam £80 ☐

Standard Airport Transfers If yes, please tick ☒ which airport

The transfer prices are for return journeys (arrival and departure) travel on the arranged Sundays only.

Students arriving at Gatwick will be collected for onward travel via Heathrow.

Bristol (1hr) £100 ☐ **Heathrow** (2½ hrs) £175 ☐ **Gatwick** (3½ hrs) £250 ☐

Total Course Fees Please calculate the total amount due by writing the figures in the applicable boxes

Confirmation details by DHL (international courier) can be arranged (£60)

£ Early Bird + £ Course Fees + £ Course Supplements + £ Optional Extras + £ Transfers + £ DHL = £ Total

The deposit must be submitted with the application. The balance must be paid in full by 4 June 2012.

Pay deposit **£300** ☐ or Pay total course fees **£**

Please note: a £10 administration fee will be charged for each course change per student, once the application has been processed

I have read, clearly understood and accept the Terms & Conditions

Signature of Parent or Guardian _____ Date _____

Chosen method of payment This section must be completed. Please tick ☒ the appropriate boxes

I enclose (please tick ☒ one only) £ Sterling Cheque ☐ Credit/Debit Card ☐ Bank Transfer ☐

Full payment of £ Deposit of £

To make payment by Bank transfer please use these bank details:

IBAN (International Bank Account Identifier) GB21 LOYD 3098 2800 081813 **BIC** (Bank Identifier Code) LOYDGB21241 **SWIFT Code** LOYD GB2L

Lloyds TSB Bank, 64 High Street, Street, Somerset BA16 0ED **Account No:** 0081813 **Sort Code:** 30 – 98 – 28 **Account:** Millfield

I understand that I will be responsible for any charges incurred when payment is made by Bank Transfer. ☐

Please complete and fax to us with a copy of your Bank Transfer.

Please note that any booking made on or after 4 June 2012 must be accompanied by full payment.

Mastercard/Visa

Switch ☐ Solo ☐ (please tick ☒ one only)

Card Expiry Date Valid from Issue No. Security Code

(for Switch & Solo only)

(last 3 digits on the reverse of your card)

Name (please print) _____

Cardholder signature _____ Date _____

If you have paid the deposit only, and are paying by credit/debit card, the full balance will automatically be deducted on or just after 4 June 2012. Alternatively, please ensure that Millfield receives the balance by this date. In line with current legislation, all card details will be destroyed once all balances have been paid in full.





MILLFIELD ENTERPRISES

Millfield English Language Holiday Courses

Millfield Enterprises

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Somerset

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